

## SCRUTINY WORK PLAN

### June 2019 - August 2019

**Published on: 21/05/19**

The Scrutiny Committee agrees a work plan every year detailing selected issues that affect Oxford or its people. Time is allowed within this plan to consider topical issues as they arise throughout the year as well as decisions to be taken by the Cabinet. This document represents the work of scrutiny for the 2019-20 council year and will be reviewed at each meeting of the Scrutiny Committee.

The work plan is based on suggestions received from all elected members and senior officers. Members of the public can also contribute topics for inclusion in the scrutiny work plan by completing and submitting our [suggestion form](#). See our [get involved webpage](#) for further details of how you can participate in the work of scrutiny.

The following criteria will be used by the Scrutiny Committee to evaluate and prioritise suggested topics:

- Is consideration of the issue timely?
- Is it a corporate priority?
- Is the issue of significant public interest?
- Can Scrutiny influence and add value?
- Is it an area of high expenditure, income or savings?

Some topics will be considered at Scrutiny Committee meetings and others will be delegated to standing panels. Items for more detailed review will be considered by time-limited review groups.

The Committee will review the Council's [Forward Plan](#) at each meeting and decide which executive decisions it wishes to comment on before the decision is made. The Council also has a "call in" process which allows decisions made by the Cabinet to be reviewed by the Scrutiny Committee before they are implemented.

### Scrutiny Committee and Standing Panel responsibility and membership

Committee / Panel	Remit	Membership
Scrutiny Committee	Overall management of the Council's scrutiny function.	Councillors; Andrew Gant (Chair), Mohammed Altaf-Khan, Lubna Arshad, Nadine Bely-Summers, Tiago Corais, Ben Lloyd-Shogbesan, Hosnieh Djafari-Marbini, Alex Donnelly, James Fry, Joe McManners (Vice Chair), Craig Simmons, Richard Howlett.
Finance Panel	Finance and budgetary issues and decisions	The membership will be agreed by the Scrutiny Committee on 4 June 2019.
Housing Panel	Strategic housing and landlord issues and decisions	The membership will be agreed by the Scrutiny Committee on 4 June 2019.
Companies Panel	To scrutinise shareholder decisions relating to wholly Council-owned companies.	The membership will be agreed by the Scrutiny Committee on 4 June 2019.

## SCRUTINY COMMITTEE

### 4 JUNE 2019 - PROVISIONAL REPORTS

Agenda item	Decision	Description	Cabinet Portfolio	Report Contact
Scrutiny Committee Annual Work Plan 2019/20	No	To consider a longlist of Work Plan suggestions for prioritisation, and to appoint any standing panels for the year. Review Groups will be agrees once a new Scrutiny Officer is in post.	Leader, Economic Development and Partnership	Stefan Robinson, Scrutiny Officer
Accessibility project update	No	To consider proposals for improving the accessibility of Town Hall facilities and meetings for users with disabilities.	Leisure and Housing / Culture and City Centre	Andrew Brown, Committee and Member Services Manager / David Hunt, Commercial Manager
Fusion Lifestyle's Annual Service Plan	Yes	To consider the Fusion Lifestyle Annual Service Plan for 2019/20.	Leisure and Housing	Lucy Cherry, Leisure and Performance Manager
Seacourt Park and ride Extension	Yes	To review a report which seeks CEB approval for the capital scheme before major works commence and to approve the appointment of a contractor.	Planning and Transport	Paul Walker, Interim Projects Director, Regeneration Team
Safeguarding report and action plan	Yes	Annual safeguarding report 2018/19 and safeguarding action plan for 2019/20	Safer, Greener, Environment	Rosie Woolcott, Safeguarding Co-ordinator

### 2 JULY 2019 - PROVISIONAL REPORTS

Agenda item	Decision	Description	Cabinet Portfolio	Report Contact
Monitoring the Community Grants Programme - Report for 2018/19	Yes	To inform members of the monitoring findings of the 2018/19 grants programme	Supporting Local Communities	Julia Tomkins, Grants & External Funding Officer

### 3 SEPTEMBER 2019 - PROVISIONAL REPORTS

Agenda item	Decision	Description	Cabinet Portfolio	Report Contact
East Oxford Community Centre - Improvement Scheme	Yes	To present an improvement scheme for the East Oxford Community Centre following public consultation.	Supporting Local Communities	Vicky Trietline, Development Project Management Surveyor

## FINANCE PANEL

### 1 JULY 2019 - PROVISIONAL REPORTS

Agenda item	Decision	Description	Cabinet Portfolio	Report Contact
Q4 Integrated Finance Report	Yes	To consider the Quarter 4 integrated repot, which will be considered by Cabinet on 10 July 2019.	Finance and Asset Management	Nigel Kennedy, Head of Financial Services

### 5 SEPTEMBER 2019 - PROVISIONAL REPORTS

Agenda item	Decision	Description	Cabinet Portfolio	Report Contact
Q1 Integrated Finance Report	Yes	To consider the Quarter 1 integrated repot, which will be considered by the Cabinet on 11 September 2019.	Finance and Asset Management	Nigel Kennedy, Head of Financial Services
Treasury Management Performance	Yes	The report sets out the Council's Treasury Management activity and performance for the financial year 2018/2019	Finance and Asset Management	Nigel Kennedy, Head of Financial Services

## **HOUSING PANEL**

### **27 JUNE 2019 - PROVISIONAL REPORTS**

<b>Agenda item</b>	<b>Decision</b>	<b>Description</b>	<b>Cabinet Portfolio</b>	<b>Report Contact</b>
No local connection review 6 month update	No	To consider an update on progress made against the recommendations of the No Local Connection Review Group.	Leisure and Housing	Nerys parry, Housing Strategy and Needs Manager
Housing Panel Co-option	No	To consider the Panels future co-options arrangements for 2019/20. Discussion item only.	N/a	Andrew Brown, Committee and Member Services Manager
Barton Oxford LLP (TBC)	Yes	To consider an update on the progress of the joint venture with Grosvenor developments Limited and the purchase of social housing.	Housing	Tom Bridgman, Executive Director
Oxpens Lane Redevelopment Update (TBC)	Yes	To consider the position on the redevelopment of the Oxpens Lane City Centre site.	Planning and Infrastructure / Housing	Tom Bridgman, Executive Director

### **3 OCTOBER 2019 - PROVISIONAL REPORTS**

## **COMPANIES PANEL**

The Companies Panel will meet prior to meetings of the Shareholder Groups. Provisional dates for the Companies Panel are outlined below:

**28 May 2019**

**3 July 2019**

**23 July 2019**

**17 October 2019**

**14 November 2019**

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